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CLIENTS' RIGHTS AND RESPONSIBILITIES

Clients' rights include:

- ❑ The right to be treated with dignity and respect
- ❑ The right to fair treatment. This is regardless of race ,religion, gender, ethnicity, age, disability, sexual orientation or source of payment
- ❑ The right to have treatment and other member information kept private. Only in an emergency, or if required by law, can records be released without member permission.
- ❑ The right to-Information from social worker in a language they can understand
- ❑ the right *to* have an easy to understand explanation of their condition and treatment
- ❑ the right to know all about their treatment-choices
- ❑ the right to information about social worker providing care
- ❑ the right to know the clinical guidelines used in providing and/or managing their care
- ❑ the right to know about State and Federal laws that relate to their rights and responsibilities
- ❑ The right to know of their rights and responsibilities in the treatment process.
- ❑ the right to share in the formation of their treatment plan

Patients have a responsibility to:

- ❑ Give social worker the information they need. This is so they can deliver the best possible care
- ❑ let their social worker know when the treatment plan no longer works for them, follow their medication plan. They must tell their social worker about medication changes, including medications given to them by other providers.
- ❑ treat those giving them care with dignity and respect
- ❑ not take actions that could harm the lives of providers of care
- ❑ Keep their appointments. Clients should call their social worker as soon as possible to cancel visits
- ❑ Ask their social worker questions about their care. This is so they can understand their role in that care let the social worker know about problems with paying fees.
- ❑ Follow the plans and instructions for their care. The care to be agreed upon by the member and social worker.

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Client or representative signature   Date